



## OPCC Record of Decision

**The Police and Crime Commissioner awards EAP Research Consultancy £27,926.88 for the completion of the Independent Review for Victim Care Pathways to be completed by 31<sup>st</sup> December 2023**

<b>Decision Record prepared by</b>	
Name:	Cheryl Bridges
Role:	Commissioning Officer
Date of Decision:	18 <sup>th</sup> July 2023

### **1. Background**

- 1.1 The Office of the Police and Crime Commissioner and Devon and Cornwall Police Commissioned Emerald Ltd to conduct an independent review of Victim Care Pathways in March 2023.
- 1.2 The OPCC have been notified that Emerald Ltd. have ceased trading and the administrators have been called in as of 17<sup>th</sup> July 2023.
- 1.3 The Tender process required upfront payment of the full review contract price which has resulted in the review not being completed.
- 1.4 Emerald Ltd subcontracted the review to EAP Research Consultancy from the start of the contract. To date, EAP Research Consultancy have received no payment for their work from Emerald, but have completed a significant amount.

### **2. Decision Record**

- 2.1 The Police and Crime Commissioner awards EAP Research Consultancy a direct award of £27,926.88 from 18<sup>th</sup> July 2023 to carry on and complete the Independent Review of Victim Care Pathways.

### **3. Consultation, Engagement and Communication**

- 3.1 This funding was originally approved by the Police and Crime Commissioner in response to the need to conduct an independent review of the victim care pathways to ensure victims are able to access support to help them cope and recover from the crime they have experienced.
- 3.2 Devon and Cornwall Police senior leads for the Victim Care Unit and Safeguarding have been involved and supportive from the start. All parties are supportive of



continuing to deliver the review, with EAP research consultancy, who have already completed a significant proportion of the work.

- 3.3 South West Police Procurement Services (SWPPS) have advised how a new contract can be delivered within financial regulations. SWPPS recommend a fixed term direct award be issued to EAP research consultancy to complete the review. They advise an extension until December 2023 would be acceptable given the original delays in the contract commencing and the significant issues experienced with Emerald LTD ceasing trading.
- 3.4 SWPPS confirms the contract is only for work completed post the commencement of the new contract and milestone payments should be awarded on expediated payment terms (2 weeks). The OPCC will not be liable for any work or costs prior to the new contract being signed. It will be EAP research consultancy responsibility to seek any monies owed direct from Emerald Ltd.
- 3.5 The funding was agreed in consultation with the Treasurer of the OPCC.
- 3.6 The OPCC will be seeking to reimbursed by the Administrators for funding provided to Emerald Ltd for the work which was not completed under the initial contract.

#### **4. OPCC Monitoring Officer advice**

##### **4.1 Legal, Management, Equality and GDPR Implications – Current and Future**

- a. The PCC's Chief Executive and Monitoring Officer has advised that the arrangements set out in the proposal meet the requirements of the relevant legislation and the needs of the organisation.
- b. No legal advice was required prior to the PCC taking this decision.
- c. The PCC's CEO and Monitoring Officer has advised that this decision is within the powers of those making it and that, from the information provided, there would not appear to be any adverse legal, managerial, equality or GDPR implications arising from the proposal.
- d. EDHR obligations have been considered when taking this decision and on this occasion it is not necessary to complete an Equality Impact Assessment. The decision will not impact on human resources, equality or diversity obligations.
- e. GDPR obligations have been considered when taking this decision and on this occasion it is not necessary to complete a Data Protection Impact Assessment

##### **4.2 Financial and Commercial – Current and Future**

- 4.1 The PCC's Chief Finance Officer and S151 Officer has advised that the financial implications are set out within this decision and are both reasonable and deliverable.



This will help support the organisation in its drive to be as efficient and effective as possible.

**5. Supporting documents:**

5.1 Not applicable.

**6. Official approval**

6.1 Following the appropriate approval, this decision sheet will be published, subject to FOIA classification, on the OPCC website.

**For OPCC office use:**

If FOI Closed at the current date under Section 22, please provide details of the future date by which this decision can be reconsidered for publication:	N/A
Is there a publication schedule that lists the documents relating to this decision that will also be published at a later date in the future? If yes, please attach a copy with this decision.	No

The Recommendation for Decision as outlined in this report is formally approved and subject to Freedom of Information Classification will be published on the OPCC website:

**Police and Crime Commissioner**

Handwritten signature of Alison Hernandez in black ink.

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Signed  
Print: Alison Hernandez  
Date: 10<sup>th</sup> August 2023

**Governance Signature by  
Chief Financial Officer**

Handwritten signature of Nicola Allen in blue ink.

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Signed  
Print: Nicola Allen  
Date: 10<sup>th</sup> August 2023